

## **PRIVATE EVENTS:**

Reserve your private experience with Wence's and you're guaranteed the private space for 3 hours during Lunch hours and up to 4 hours during Dinner hours. All food & beverage is separate. Tax + 20% Gratuity is added to the final bill for all private experiences.

## **EVENT SPACES AND CAPACITY:**

The pricing listed below is solely for reserving the event space. All food and beverage is in addition to the cost of the room fee.

#### **XELA ROOM:**

GUEST MINIMUM: 16 GUEST MAXIMUM: 32

## **XELA SPACE LUNCH HOURS:**

(space available to guest up to three hours)

MON - FRI (11 AM - 2 PM): \$250 SAT - SUN (10 AM - 2 PM): \$250

## **XELA SPACE DINNER HOURS:**

(space available to guest up to three hours)

SUN - THURS (3 PM- 9 PM): \$330 FRI - SAT (3 PM- 9:15 PM): \$330

#### **MAIN ROOM:**

GUEST MINIMUM: 50 GUEST MAXIMUM: 80

### MAIN ROOM LUNCH HOURS:

(space available to guest up to three hours)

MON - FRI (11 AM - 2 PM): \$400 SAT - SUN (10 AM - 2 PM): \$500

### MAIN ROOM DINNER HOURS:

(space available to guest up to four hours)

SUN - THURS (3 PM- 9 PM): \$600 FRI - SAT (3:00 PM- 9 PM): \$900

### **PATIO DECK:**

GUEST MINIMUM: 28 GUEST MAXIMUM: 40

### **PATIO DECK LUNCH HOURS:**

(space available to guest up to three hours)

MON - FRI (11 AM - 2 PM): \$300 SAT - SUN (10 AM - 2 PM): \$500

### PATIO DECK DINNER HOURS:

(space available to guest up to three hours)

SUN - THURS (3 PM- 9 PM): \$450 FRI - SAT (3:00 PM- 9 PM): \$875

## **LUNCH PRE-FIX PRICING:**

LUNCH OPTION #1: \$39

Three Course

LUNCH OPTION #2: \$43

Three Course

LUNCH OPTION #3: \$50

Three Course

LUNCH OPTION #4: \$54

Three Course

## **DINNER PRE-FIX PRICING:**

DINNER OPTION #1: \$54

Three Course

DINNER OPTION #2: \$60

Three Course

DINNER OPTION #3: \$66

Four Course

DINNER OPTION #4: \$79

Four Course

## TAPAS STYLE DINING:

## **TAPAS STYLE DINING: \$54**

Available to choose this menu for both lunch/ dinner hours. Choose your dining experience as cocktail style or shareable plated for this option.

## **SELF SERVE STYLE DINING:**

Please click on our catering menu for dish and price details.

## **BOOK YOUR EVENT WITH US AT WENCE'S:**

Please submit your event request on our website: wencesrestaurant.com by clicking the "private events" tab.

# **WENCE'S EVENT/ DINING DETAILS:**

#### CORKAGE:

You may bring up to 3 bottles (750 ML each max). A \$25 corkage fee will be applied per bottle. Bottles larger than 750 ML are not permitted.

### PRE-ARRANGED BAR SERVICE OPTIONS:

Guest can choose from the following alcohol options:

- Open Bar: The host pays for all alcoholic beverages for their guest.
- Wine & Beer Only: The Host pays for beer & wine only for their guest.
- Pre purchased wine bottles: The host selects the wine type and quantity of bottles and wence's staff places the prearranged bottles throughout the table for guest. The host pays for the pre-selected wine bottles.
- Custom Cocktails, Wine & Beer: The host created a custom list of the selected alcoholic beverages the host will pay for and the list is composed of those specific wines, cocktails, and beers only. The host is billed at the end of the event per alcoholic beverage ordered by their guest from custom list.
- Ticket Bar: The host provides their guest with "Drink tickets." Wence's staff request tickets from guest per ordered beverage and the host pays at the end of the bill per ordered drink by their guest.

## FINAL PAYMENT, FINES, AND FEES:

#### **CAKEAGE:**

No food/beverages may be brought from the outside into Wence's restaurant.

Pre-arranged cake/ dessert/ wine are subject to the following fees: cake service/dessert fee is \$4.00 per slice & \$25.00 per dozen of cupcakes.

## **ROOM FEE:**

Taxes and 20% Gratuity will be added to the room fee.

### **ADDITIONAL FEES:**

All Municipal, State, and Federal taxes will be added to the final total. A gratuity of 20% will be added the entire bill.

#### **EXCESS TIME:**

Wence's asks that you stay limited to the time frame on the agreed contact. All excess time will be subject to availability and a fee of \$150.00 per hour past the agreed event end time will be charged.

#### **PAYMENT:**

Payment is due at the conclusion of the event in the form of cash, or credit card. Wence's does not provide separate checks for private events. One check will be presented for the entire group. We can accept three forms of payment per presented check.

#### **DEPOSIT:**

In order to reserve this event, Wence's requires a \$50 non-refundable deposit. On the date of your event, the \$50 deposit will be applied as credit towards your final bill.

### **PERSONAL DECOR:**

Outside decorations are welcome. All decorations must comply with local health and safety codes and must be approved by a manager. We do not allow anything taped, tacked or nailed to any surface. Guest will be charged accordingly for failure to comply with decor regulations. Wence's reserves the right to terminate your event at any time for failure to abide by decor rules and regulations.

## **EARLY ARRIVAL FOR DECOR:**

Guest are permitted to arrive 30 minutes prior to the scheduled event to decorate your requested space.

## **TABLE LAYOUTS:**

A designated guest will need to arrive a minimum of 30 minutes prior to the event to speak with the restaurant staff and designate any specific table layouts. If the host does not choose a specific layout, the restaurant will accommodate the tables to the best of their ability considering your party size.

## PROJECTOR/ DISPLAYS:

Wence's does not provide any form of TV/ projector/ displays. Our spaces are equipped with electric plugs and you are welcome to bring your projector for presentations on the date of your event.

#### **OTHER REGULATIONS:**

The event host assumes full responsibility for any/ all damage to the premises caused by the host and their guests. Wence's Restaurant Inc. remains harmless in the event of loss or destruction of personal property.

#### PREFERED VENDORS:

the below listed are third party vendors. For pricing and details, please contact and arrange contract and payment directly with these parties. No extra fees for hiring the below listed vendors to be present for your event.

#### LIVE MUSIC:

**DIEGO FRIAS** 

@DIEGOFRIAS\_MUSIC

## **BALLOONS & DESSERT TABLE DECOR/PROPS:**

**KENIAS CREATIONS** 

@KENIAS CREATIONS

## **PARTY SUPPLES & LINENS:**

C&M Party Rental

Phone: (925) 934-3181

## **CUSTOM CIGAR ROLLING BY NESTOR:**

Not permitted to smoke on site\*

Nestor Castillo

@cigarroller\_nestor

cigarrollingshows.com